# Citizen Review Panel Membership

## Citizen Review Panels

The Citizen Review Panel (CRP) will evaluate and assess how the Washington Department of Children, Youth, and Families (DCYF) is effectively discharging its child protection responsibilities in accordance with Child Abuse Prevention and Treatment Act (CAPTA), as amended (42 U.S.C. 5101 et seq.). The Washington State Citizen Review Panels are independent volunteer organizations that are tasked with reviewing the practices, procedures, and policies of the Department of Children, Youth, and Families (DCYF) while making recommendations for improvements of the child protection services system.

The panel will meet in-person during annual workgroups, virtually for regularly scheduled monthly or quarterly meetings, and via phone/email when determined necessary. The panel will also meet for on-site work when deemed necessary to conduct panel business.

The panel will set out annual priorities and make recommendations that are included in the Annual Progress and Services Report (APSR). These reports are made available for public review.

## Why Volunteer on a Citizen Review Panel?

Panel members have the ability to provide input into how child protection services are conducted. They will have the opportunity to improve family services while working to address system processes and policies that routinely impact families in Washington State.

Panel members bring their unique expertise and voice to the discussion of child welfare while networking with other professionals in the field and individuals with lived experiences. Diverse, qualified, and engaged panels offer a necessary voice into the development and advancement of child welfare.

## Application Documents

Prospective panel members must complete the Membership Application (either online or print PDF), Background Check Form (either online or print PDF), and review/sign/date Policies and Procedure Manual that will be provided to you at orientation or before if deemed appropriate. Documents must be submitted to the CRP Facilitator for processing via email at [Amy.Bustamante@dcyf.wa.gov](mailto:Amy.Bustamante@dcyf.wa.gov). Once application and background check has been submitted and returned the applicant will be reviewed by the panel members for consideration.

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| NAME | RELATIONSHIP TO CHILD WELFARE/ROLE |
| ADDRESS | CITY STATE ZIP |
| EMAIL | PHONE (WORK/CELL) |
| Please provide the best method and time to contact you regarding this application. | |

1. Please explain why you are interested in serving on the Citizen Review Panel.

1. Please describe any experience you may have with Washington State Department of Children, Youth, and Families (DCYF) or any child welfare agency.

1. If you have experience with DCYF or another child welfare agency please describe your experience.

1. Please list your areas of expertise, professional experience, or personal/life experience that would benefit the work of the panel.

1. Please describe any strengths that would benefit the work of the panel.

1. Do you have any reservations or questions about serving as a panel member?

1. Please initial here indicating that you are willing to serve the initial two-year term.

## Signature

By signing this application, you acknowledge that the information you provided is true and accurate to best of your knowledge. Any falsification on this application can disqualify you from participating on the Citizen Review Panel.

As part of the application for panel membership, a background check will be conducted. Your signature on this application indicates consent for the background check process. *Note: Conviction of a crime does not disqualify your application from consideration.* The CRP Facilitator will provide more information about the background check process.

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| Applicant Signature |  | Date |