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|  | **Special Needs Child Care Rate Request** |

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| Child’s name (print)      | Child’s Date of Birth      |
| Parent’s Name (print)      | Client ID #      |
| Child Care Provider’s Name (print)      | Provider SSPS#      | Telephone #       |
| Children with special needs generally have physical, emotional or mental challenges limiting one or more major life activities. Major life activities mean things like breathing, hearing, seeing, speaking, walking, using arms and hands, learning and playing. **List relevant medical and/or mental health diagnosis if available**.      |
| **Please attach documentation to support the severity of the child’s condition and level of care needed in a child care setting.**Documentation must be from:An individual who is not employed by the child care facility, nor a relative of the child’s family; and **A** health, mental health, education, or social service professional with at least a master’s degree or a registered nurse.Examples of supporting documentation that may be accepted are:Individual Habilitation Plan (IHP), Individual Education Plan (IEP) Individual Family Service Plan (IFSP), health records, mental health assessments.  |
| **Needs of Child** |
| **To Be Completed by the Provider:**Please use this space to describe this child’s specific needs and how you will support them. Please use specific examples.Include any tasks that you will perform that requires extra care above and beyond what you do for a typical child of the same age in your care.  |

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| Parent Name:      | Child Name:      | Client ID:      |
| **Child Care Rate Request** |
| What is the child care rate you are requesting in addition to the regular rate?       [ ]  Hourly [ ]  Daily [ ]  Weekly [ ]  Monthly*Please note: DCYF converts all level 2 special needs payment rates into an hourly rate subject to maximum rate limits outlined in WACs 110-15-0225, 110-15-0230, and 110-15-0235*What type of child care provider are you?[ ]  Family, Friends, and Neighbors (FFN) [ ]  Licensed Family Home (LFH) [ ]  Licensed CenterWill someone be dedicated to providing care for this child one-on-one? [ ]  Yes [ ]  NoIf yes, the name of the person providing one-on-one care:       |

**By signing this form, I acknowledge my request for a special needs rate:**

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| **Parent Signature** | **Date** |
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| **Child Care Provider Signature** | **Date** |

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| Phone: 844-626-8687Fax: 1-877-309-9747  | Child Care Subsidy Contact CenterDepartment of Children, Youth, and FamiliesP.O. Box 11346Tacoma WA 98411-9903 |

**The following agencies may provide resource information for you and your child:**

Aging and Disability Services Administration, http://www.aasa.dshs.wa.gov, 1-800-422-3263

The Arc of WA, Parent to Parent, http://[www.arcwa.org](http://www.arcwa.org), 1-888-754-8798

Early Intervention Services, Birth to Three [www.withinreachwa.org](http://www.withinreachwa.org)  1-800-322-2588

Child Care Aware of Washington, <http://wa.childcareaware.org/> 1-800-446-1114

Special Education Services, Public School System