

DCYF Licensing Division – CPA Portal Learning & Listening Sessions

Webinar

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Licensing Division | Approved for distribution by Debbie O'Neil, Workforce Development Sr. Administrator

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Washington State Department of
CHILDREN, YOUTH & FAMILIES



Introduction and Welcome



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New Home Study

- Why is the Home Study Changing?
 - Q&A
- Tiered Approach
 - Q&A



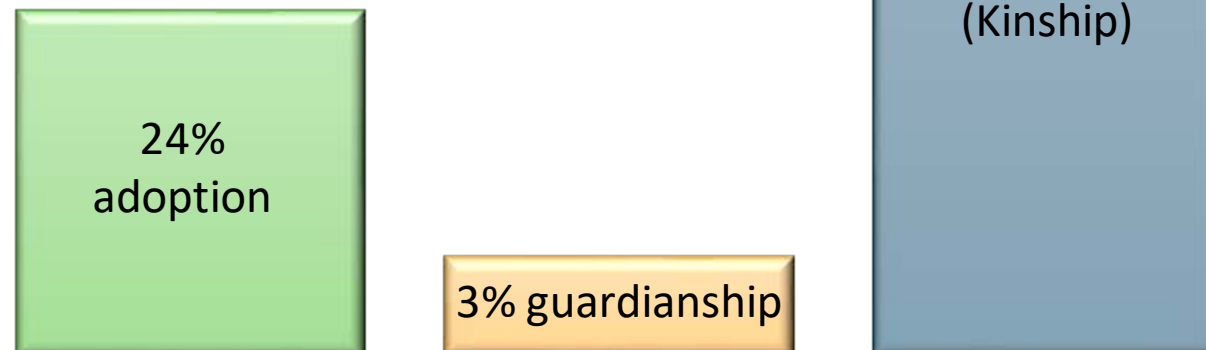
We Heard



- Narrative format **limits quantitative analysis** potential and **data-informed** improvements.
- The process (licensed and unlicensed) is:
 - **Lengthy and confusing**
 - **Inefficient with large amounts of paperwork**
 - **Inconsistent**
- The information within a home study is often **redundant**
- The home study report is **inconsistent**

How Children Exit Care: Permanency Outcomes

*Children that enter foster care exit through various means



*Data are inclusive of all children who exited care 2017-2019

Permanency

Relational:

“Ensuring children and youth have meaningful and enduring connections to a family or other long-term caring adult.”

– Child and Family Services Review

Cultural:

“A continuous connection to family, tradition, race, ethnicity, culture, language and religion.”

– National Center for Child Welfare Excellence

Legal:

Reunification, adoption, guardianship, third party custody

- Permanency Planning Matrix DSHS 16-231



Tiered Unified Home Study



Add documentation required for adoption (applies to all)*

Generated from Tier 2: Add minimum licensing requirements: Kinship (requested) or General (required)

Well-being assessment: Differentiated for Kinship vs General

Ensures basic levels of safety for the child in unlicensed kinship placement



Pathways

Expectation:

- Staff to complete a well-being assessment (Tier 2) for all applicants.
- It will be considered best practice to meet the family where they are at (Tiers 2, 3, and/or 4).

Pathway considerations:

- Child and family, always, with a close eye on the child's legal status and the case plan, to include concurrent planning.

Multiple Pathways



Kinship provider who doesn't want a license and doesn't want to adopt



Kinship provider who wants to adopt, but not get licensed



Kinship provider who would like to be licensed



General provider who doesn't want to adopt



Kinship provider who does want a license and to adopt



General provider who wants to adopt



Well-Being Assessment

The assessment will include:

- **Application** (DCYF 10-354)
- **Personal information questionnaire** (DCYF 15-276)
- **Two references** (DCYF 15-286, DCYF 15-286A)
- **Home inspection** (DCYF 10-453)
- **Medical self-report** (TB screen not required)
- **Interviews** (2 required)



Not required:

- **Financial worksheet** (DCYF 14-452)
- **Applicant medical report** (DCYF 13-001)



Licensing

- Well-being assessment and required forms **do not** need updated unless there have been changes reported.
- An additional **in-person** or **virtual visit** may be required at this tier in order to complete the **home inspection**.
- Background checks:
 - Adoption and licensure will eventually end up with a placement so a fingerprint-based background check is required prior to receiving or having a child placed (or adopted).
 - For Licensing Division, when there is a child placed, the fingerprints at the time of placement are accepted for licensure and/or adoption.



Licensing - General

Required

- Training: Orientation, Caregiver Core Training, CPR/First Aid/BBP, Purple Crying video
- Immunizations (people) and vaccinations (pets)
- Current driver's license, automobile insurance
- Well test (if applicable)
- Emergency evacuation plan (DCYF 16-204)
- Medical self-report (including TB screening)
- Licensed home inspection (DCYF 10-183)



Licensing – Kinship

Required

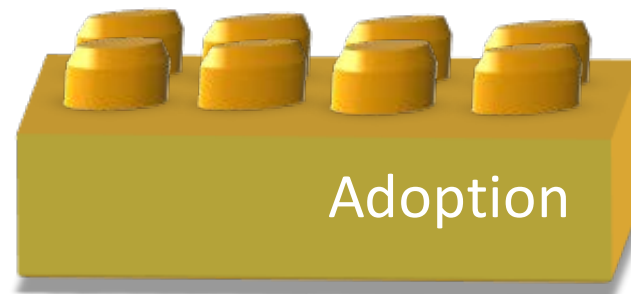
- Training: Orientation*, Caregiver Core Training, CPR/First Aid/BBP*, Purple Crying video
- Immunizations (people) and vaccinations (pets)
- Current driver's license, automobile insurance or ability to arrange safe/appropriate transportation*
- Well-test (if applicable)
- Emergency evacuation plan (DCYF 16-204)
- Medical self-report (including TB screening)
- Licensed home inspection (DCYF 10-183)



*Non-safety waivers available for relatives (relative defined in RCW 13.36.020)

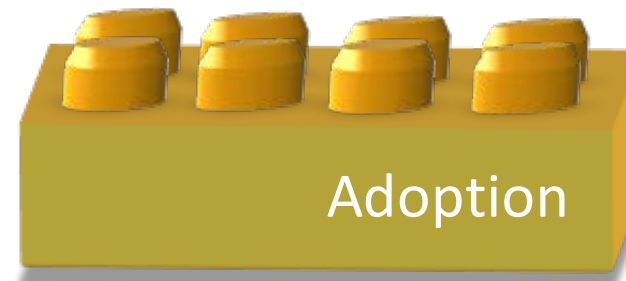
Adoption

- This tier is **NOT** an **adoption home study** update.
- Well-being assessment and required forms do **not** need updated unless there have been changes reported.
- An additional **in-person or virtual visit** is **not required** at this tier, but may be conducted if the LD worker and/or applicant find a need or benefit to do so.



Adoption

- Financial Worksheet (14-452) and verification
- Marriage certificate(s) and divorce decree(s),
- Medical Report Form (13-001)
- Certification the six core concepts of adoption (RCW 26.33.190)



Listening – Discussion Time



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Online Portal Overview and Highlights

DCYF website

Portal updates



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Training Updates and Needs

Home Study Track Training

New Home Study training



Listening – Discussion Time



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Communication Needs



Listening – Discussion Time



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Questions and Discussion

New date for May



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