

## Report of Expelled Child

If an early learning provider expels a child, the provider must review the expulsion policy with the child's parent/guardian, and provide a record to the child's parent/guardian that details the incident(s) leading up to and the steps taken to avoid the expulsion. The provider must also report the expulsion to the Department of Children, Youth, and Families (DCYF). WAC 110-300-0340.

This form includes information that is required to be reported to an expelled child's parent or guardian and to DCYF. **However, prior to sending the form to DCYF, names of the child(ren) must be removed or blanked out.**

**Name of Expelled Child:**

**Date Child Started Attending Program:**

**Date Child is Expelled:**

Early Learning Program Information			
Facility/Provider Name	Provider ID #		
Address	City	Zip Code	
Email	Telephone	Fax	
Name of Person Filling Out this Form:			
Reason for Expulsion			
This child is expelled because:			
Incidents that Led to the Decision to Expel Child			
Date:	Time:	Staff Involved:	Incident That Occurred:

