

Request for Application References

This document is not required to be completed as part of the Request for Application (RFA) process, but is intended as a reference document for the Applicant. References listed here are referenced in the RFA and may be helpful to the Applicant in completing the Application.

Documents Referenced:

Sample ECEAP Client Service Contract: This is a sample of the contract that is signed between DCYF and the Contractor.

2021-22 ECEAP Performance Standards: These are the minimum requirements for ECEAP service delivery.

ECEAP Directors Roster: This is the list of ECEAP Contractor Directors for 2019-20. This can be used to locate contact information for ECEAP Contractors in your proposed service area.

ECEAP and Head Start Saturation Study: This Saturation Study can help in your planning for ECEAP Expansion. DCYF will also reference this document to help make decisions about slot placement in communities. The study will be updated in mid-December 2021. For the latest version of the Saturation Study, check the website here: <https://www.dcyf.wa.gov/services/early-learning-providers/eceap/reports>

Priority Points: This document can be used to reference the risk factors that ECEAP takes into consideration when determining if an over-income child is eligible for ECEAP.

Federal Poverty Level Chart: This can be used to reference what the income limits for income eligibility are for families. Children are income-eligible for ECEAP if they are from families at or below 110 percent of the Federal Poverty Level.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

Websites Referenced:

[ECEAP Revised Code of Washington](#): These are the laws enacted by the Washington State Legislature about ECEAP (scroll down to sections 43.216.500-43.216.576).

[Licensing for Early Learning Providers](#): DCYF licenses approximately 6,000 child care centers and family home child care providers in Washington. Licensed child care providers follow minimum licensing requirements set by the state to ensure children in licensed care are in safe, healthy and nurturing places.

[Early Achievers](#): Washington's tiered quality rating and improvement system which helps early learning settings offer high-quality care.

[Community Capital Facilities – Early Learning Program](#): There are no funds available through this RFA for capital expenditures such as facilities. For more information on the Community Capital Facilities – Early Learning Program, please visit the Department of Commerce website.

Interactive RFA Opportunities:

Recorded Webinars/Application Office Hours

Webinars/Application Office Hours are available to introduce Applicants to the RFA and dive into content about how to complete the RFA.

Recorded Webinar for all Applicants:

- [LINK coming](#)

Office Hours for all Applicants (click on day to attend):

- [11/18/2021, 1 p.m. - 2:30 p.m.](#)
- [11/29/2021, 8:30 a.m. – 10 a.m. Tribal Nations](#)
- [12/6/2021, 8:30 a.m. – 10 a.m.](#)

Licensing Information

Sites that may need to become licensed to operate ECEAP may take initial steps to start the licensing process. DCYF recommends completing the following if you anticipate licensing sites that would be new if awarded slots:

- Have the site director, coordinator, or site contact complete the online licensing orientation:
<https://www.dcyf.wa.gov/services/early-learning-providers/licensed-provider/licensing-process>

This step is **not required**, but recommended. Additional technical assistance will be provided around licensing a site if the Applicant is successful.