

Assessment Redesign Project

Timeline of the meetings Chapin Hall has hosted with PAG:

- Assessment Process Focus Groups: 1/24/24 and 1/25/24
- Assessment Process Member Checking Sessions: 3/26/24 and 4/3/24
- Case Plan Tool Focus Groups: 4/29/24 and 4/30/24
- Case Plan Tool Member Checking Session: 7/9/24
- Basic Supports Inventory Tool Focus Groups: 8/13/24 and 8/14/24
- BSI Member Checking Session: 10/14/24



From the initial sessions/report that covered the concept of Assessment in general:

- While we are doing the work on assessment redesign, we are also working in the development of a Family Practice Model. The Family Practice Model provides guidance to workers on how to be with families in a manner that honors the agency values of Inclusion, Respect, Integrity, Compassion, and Transparency. The Family Practice Model focuses on three aspects of case work: Engage, Assess and Plan. We have shared your feedback with the Family Practice Model team to help inform them about parent perspectives into how this work should be done, some of the quotes shared in the report have been integrated into the practice profiles (guides in how to interact with families) and shared agency wide.
- For the use of the assessment tools, we are working on creating practice guides (or cheat sheets) which reflect the suggested language in the report for engaging with families.
- We are planning on creating a flow chart to share with families that clearly explains the process.
- The suggestions of providing guidance on available resources helped motivate the design of the Basic Needs Inventory (the tool you most recently are reviewing).

Regarding the Case planning process:

- The comments supportive of the tool were good to see and confirming that we are headed in the right direction
- The comments will be embedded in the training material provided to workers highlighting that this is how families would like to be engaged in case planning and are valuable strategies to help ensure that families get as much out of the case planning process as possible.
- Insight garnered for the report helped guide the development of the “Plan with families” practice profile.
- The feedback related to the plan format being “cookie cutter” or not meeting the needs of all patients is valued (as well as the other suggestions) and will be thought about and modifications made in both the wording of the document as well as in the training of case workers in future iterations.

The Brief Support Inventory (BSI):

- The feedback from the group has not yet been finalized, but one general theme that came from both the PAG members and caseworkers who have pilot tested the tools is that while generally a good idea the tool lacks the necessary functionality to make it useful. We are working on how to move the tool to an electronic version so caregivers can fill out directly and the list of resources can be directly provided to the caregivers in a more timely manner.
- Much of the feedback highlighted the lack of actual resources available at the agency listed on the BSI – this is something that must be attended to in order for a tool like this to have value and efforts outside of the assessment redesign group are focused on this.

