

COMPLETING CHILD CARE BASICS

Child Care Basics (CCB) is a thirty (30) hour training that meets part of the health and safety requirements for educators working in licensed facilities [WAC 110-300-0106 \(3\)](#). The content included meets the federally mandated topics as required by the Child Care Development Fund (CCDF) and any early learning provider who has satisfied the Child Care Basics requirement and has it recorded in MERIT also meets the requirements for the Individual Health and Safety Modules.

HOW CAN I COMPLETE CHILD CARE BASICS?

Early learning providers may choose **ONE** of the following DCYF-approved options to complete the Child Care Basics training requirement:

- **Child Care Basics Training**
Complete this training online or in person, as offered by a DCYF state-approved trainer. Search for available options in 'Find Training' in [MERIT](#).
- **ECED&107 Health, Safety & Nutrition**
Complete this college course as a DCYF-recognized alternative to Child Care Basics. As of Fall 2019, the content was updated to include all required health and safety information.
- **ECED&100 Child Care Basics**
This course is similar to the Child Care Basics training. It is offered through a community college, and earns college credit.
- **Early Childhood Education + DCYF online modules**
If you have 12 credits in ECE or a DCYF-recognized certificate, you may complete the DCYF-provided Health & Safety modules on the [DCYF training portal](#). You must make sure you're your education has been verified and recorded in MERIT prior to participating. These modules do not count toward in-service hours.
- **Head Start, ECEAP, School District Partnerships**
DCYF is partnering with Head Start, ECEAP and School Districts to recognize provided Health and Safety training content as meeting state and federal requirements. Talk to your site supervisor to see if they offer recognized training to staff.

CHILD CARE BASICS—FREQUENTLY ASKED QUESTIONS

WHAT IS INCLUDED IN CHILD CARE BASICS?

Health and Safety Topics (as required by CCDF)

- Prevention and control of infectious diseases (including immunizations);
- Prevention of sudden infant death syndrome and use of safe sleeping practices;
- Administration of medication, consistent with standards for parental consent;
- Prevention and response to emergencies due to food and allergic reactions;
- Building and physical premises safety, including identification of and protection from hazards, bodies of water, and vehicular traffic;
- Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment;
- Emergency preparedness and response planning for emergencies;
- Handling and storage of hazardous materials and the appropriate disposal of biocontaminants;
- Appropriate precautions in transporting children, if applicable;
- Pediatric first aid and cardiopulmonary resuscitation;
- Recognition and reporting of child abuse and neglect.

Training requirements for CPR, First Aid, Bloodborne Pathogens, and Safe Sleep are not included in Child Care Basics and must be completed to meet WAC 300-0106.

Other Topics included in Child Care Basics

The following topics are included within Child Care Basics and help to meet the CCDF intent that training is foundational and progressive.

- Ethics and professionalism
- Valuing each child and family
- Child growth and development
- Using observation and assessment to inform curriculum
- Developmentally appropriate practices
- Family and community partnerships
- Health and safety
- Interactions and guidance
- Trauma-informed care

Child Care Basics includes 30 hours of content, offered in 10 modules:

1. Professional Practice
2. Valuing Each Child and Community
3. Child Growth and Development
4. Celebrating Child Growth
5. Curriculum and Learning Environment
6. Family and Community Partnerships
7. Healthy Practices (Part 1)
8. Healthy Practices (Part 2)
9. Interactions and Guidance
10. Supporting Children for Life Success

Can I receive an exemption for Child Care Basics?

DCYF does not exempt providers from completing required health and safety training. However, DCYF has established the approved alternatives listed above to meet the Child Care Basics requirement.

What if I already met the Child Care Basics Requirement?

Providers who met the Child Care Basics requirement by any method previously offered before August 2019 and have it recorded in their MERIT record, are not required to complete the 'Individual Health and Safety Modules.' These updates on new federal health and safety topics are provided through a supplemental guide as new information is released. Click here for the latest guide in [English](#), [Spanish](#) or [Somali](#).

If a training certificate was not entered into MERIT, DCYF will accept all training completion certificates for seven (7) years after the training date.

You can look at all the full [Training Requirements and Completion Timeline](#) for more information.

How is DCYF partnering with Head Start, ECEAP, and School District Preschool Programs for Child Care Basics?

If an educator is a part of a Head Start, ECEAP site or school district pre-school program, the program may state that they meet the health and safety training requirements included in [WAC 110-300-0106](#). The hiring program is responsible for documenting completion of the provided training on behalf of the educator.

What college credits or certificates can help me meet Child Care Basics?

College credits and certificates can help you to meet Child Care Basics requirement if you also complete the online DCYF-provided Health & Safety modules. This option aims to support providers who have already completed their education, and their courses did not include one of the alternative options listed above.

This may be an option for you if you have **one** of these college credits or certificates:

- 12 ECE quarter credits as a part of a degree program or certificate
- 13 Military Modules Certificates of Completion
- A current Child Development Associate (CDA)
- Montessori Credential/Endorsement (MACTE)

AND – you will need to complete all of the DCYF-provided individual Health and Safety modules.

Go to [dcyftraining.com](#) and select the section '**Individual Health & Safety Modules**' to complete the following:

- Mandated Reporter – Recognizing and Reporting Child Abuse
- Disaster & Emergency Preparedness
- Medication Management
- Families Experiencing Homelessness
- Abusive Head Trauma

Does Child Care Basics meet my training hours for the year?

If you completed your Child Care Basics training or if you completed any early childhood education **within** the year, you have fulfilled your training requirement for the year. You are not required to complete additional in-service hours.

If you completed your Child Care Basics, training or education required for the module-only option **prior** to the current year, you have not fulfilled your training requirement for the year through this training. You need to complete additional in-service hours.

As a reminder, training hours are reviewed by fiscal years. The fiscal year starts at the beginning of July and goes through the end of June.

How do I make sure my Child Care Basics completion shows up in my MERIT record?

Please refer to the following table to see who is responsible for notifying DCYF of Child Care Basics completion.

How did I complete Child Care Basics?	Who makes sure MERIT shows I completed Child Care Basics?	What do I need to do?
Child Care Basics Training	State-approved trainer or DCYF-recognized agency representative	There is no action required. However, if the training is not in your record within 30 days and you can't resolve with the trainer, please report this to TRAINING@dcyf.wa.gov and provide a copy of your Child Care Basics certificate.
ECED&107 Health, Safety & Nutrition	Provider/student	Submit the following: 1. Complete an Education Application in MERIT and upload or email a copy of official transcript to centraliamerit@centralia.edu
ECED&100 Child Care Basics		
Early Childhood Education + DCYF online Individual Health & Safety Modules	Provider/student	Submit the following: 1. Complete an Education Application in MERIT and upload or email a copy of official transcript to centraliamerit@centralia.edu 2. Complete all 5 DCYF-provided Individual Health & Safety Modules 3. Notify DCYF of completion at MERIT@dcyf.wa.gov
Head Start, ECEAP, School District Partnerships	State-approved trainer or DCYF-approved agency representative	1. Contact site manager to ask if they provide ways to meet required training 2. Site manager is responsible for creating, attesting training plan to DCYF, and notifying date of completion.