

Combined In-Home Concrete Goods Protocol

Concrete Goods Guide

This protocol applies to Concrete Goods provided by contracted providers. In every situation the CA worker/ provider must be able to clearly document how Home Based goods are necessary and needed to directly support a family in maintaining child safety and directly related to a specific goal of the family's case plan.

- The provider must document attempts to obtain the item through community resources (community food and clothing banks, supporting and assisting the family to apply for benefits through the CSO, requesting assistance of the utility companies/landlords for overdue bills, etc). If documentation does not exist of attempts to use community resources, the request should be denied by the assigned social worker.
- All expenditures require advance written approval from the social worker (except for \$30 of engagement funds).
- Blanket authorizations are **not** to be submitted to social workers (such as providers seeking to spend the \$200 without the assigned social worker knowing what is being purchased in advance).

Acceptable Concrete Fund Expenditures	
<i>Baby Items:</i>	Diapers, diaper wipes, pull-ups, potty chair, diaper rash cream, safe sleep sacks, bottles, sippy cups, formula, baby food, pacifiers, oral/rectal thermometers, teething rings, lotions and shampoos, highchairs, strollers, portable crib with bassinet, co-sleeper, newborn rock and play sleeper, crib/toddler mattress.
<i>Safety Items:</i>	Baby gates, door knob covers, door alarms, gun locks and/or gun safe, outlet covers, locking utility/medication box, safety latches for doors, drawers and cupboards, baby monitors, window stoppers, smoke and carbon monoxide alarms, fire extinguishers, first aid kits, fire escape ladders, car seats, booster seats, bike helmets.
<i>Personal Care Items</i>	Bar soap, deodorant, hair brush and comb, laundry soap, toothbrushes and paste, shampoo and conditioners.
<i>Cleaning Items:</i>	Broom and dust pan, mop and bucket, vacuum cleaner, toilet cleaner and brush, all purpose cleaners, flea bombs/insect traps, paper towels, kitchen garbage bags, lice and egg removal kits.
<i>Housing Related Goods:</i>	appliances, utilities, security deposits (if non-refundable or can be refunded to CA), limited rent assistance, home repairs, auto repairs, furniture, credit checks. Wheel chair ramp, other adaptations required to care for a child.
<i>Housing:</i>	Documentation must show that the family will be able to maintain the residence well beyond CA involvement.
<i>Auto/Auto Repair:</i>	Purchasing or paying for any part of a vehicle to enable the family to care for or participate in the service needed to improve safety of the child.
<i>Furniture:</i>	Beds and cribs, mattresses, sheets, blankets, pillows, desks, dressers, organizers.
<i>School Items:</i>	notebooks, pencils, pens, backpacks, tutoring.
<i>Groceries</i>	Groceries Before purchasing food for families, CA workers/ providers should assess whether the family is eligible for food assistance, e.g., SNAP or WIC, and the accessibility of local food banks, community gardens,

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Gift Cards:	Up to \$75 per family, in increments no larger than \$15. Card must be Gift Cards, meaning specific to companies (e.g. Target, Exxon, or Fred Myer) gas cards, grocery cards, or for a laundromat (rolls of quarters).
Utilities:	Electricity, gas, water, garbage, and a land line phone.
Unacceptable Concrete Fund Expenditures	
Camps:	Other funding sources exist for non-overnight camps.
Cell Phones:	Land line phones may be purchased for the family (basic connection) and any deposit for the phone must be paid by the family. Families should access cell phones through the Assurance Plan by applying through the CSO.
Legal:	Costs for divorce, third party custody, traffic tickets, criminal fines, license reinstatement, court ordered services, etc.
Luxury Items:	Cable, satellite service, internet access, movies, toys, bikes, game consoles and related console games, dishwasher, memberships, event tickets, passes for activity centers, and entertainment parks or amusement parks. Families need to be able to sustain the activity once CA is not involved. Investing in passes that the family will not be able to afford on their own is not setting the family up for long term independent success.
Pets:	No food, leashes, crates, vet bills, or purchase of animals.