

FY 25 Deliverables Timeline/Reference

Some expectations associated with the Contract, including attendance at the HVSA Semi-Annual Statewide Meetings and Supervisor Meetings, are not included in this table as the dates of these events will be determined after contract execution. NonSQL programs are those programs that use data systems other than Visit Tracker or FLO (such as Child Parent Psychotherapy, Early HeadStart, Outreach Doula, ParentChild+, and some Family Spirit programs).

July 2024		
NFP	July 11 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
nonSQL	July 11 (to DOH)	<ul style="list-style-type: none"> FY24 Q4 Required Data submission to DOH [Open Arms monthly]
All	July 22	<ul style="list-style-type: none"> June 2024 Monthly Enrollment Report FY24 Q4 Quarterly Progress Report (April to June) including CQI Reporting <i>For TANF</i> and TANF Q4 Referral Report Current Insurance Certificate Renewal* Confidentiality and Non- Disclosure Agreement <i>for new employees**</i>
NFP	July 31 (to NSOs)	<ul style="list-style-type: none"> Documented approval of DSA with DOH submitted to National Service Office
All	July 31	<ul style="list-style-type: none"> June 2024 Monthly Invoice
August 2024		
NFP	Aug. 8 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	Aug. 21	<ul style="list-style-type: none"> July 2024 Monthly Enrollment Report
All	Aug. 30	<ul style="list-style-type: none"> July 2024 Monthly Invoice
TANF	Aug. 30	<ul style="list-style-type: none"> Executed DSA with DSHS to access the eJas, <i>if amended</i>
September 2024		
NFP	Sept. 11 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	Sept. 20	<ul style="list-style-type: none"> August 2024 Monthly Enrollment Report
All	Sept. 30	<ul style="list-style-type: none"> August 2024 Monthly Invoice
October 2024		
NFP	Oct. 9 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
nonSQL	Oct. 9 (to DOH)	<ul style="list-style-type: none"> Q1 Required Data submission described in the Attachment entitled <i>Data Collection, Reporting and HVSA Aligned Measures</i>
All	Oct. 21	<ul style="list-style-type: none"> September 2024 Monthly Enrollment Report Q1 Quarterly Progress Report (July to September) including CQI & Rescue Reporting <i>For TANF</i> TANF Q1 Referral Data
All	Oct. 30	<ul style="list-style-type: none"> September 2024 Monthly Invoice
November 2024		
NFP	Nov. 8 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	Nov. 20	<ul style="list-style-type: none"> October 2024 Monthly Enrollment Report including TA Plan and Fair Wage Progression Plan (for rates programs)
All	Nov. 29	<ul style="list-style-type: none"> October 2024 Monthly Invoice

December 2024		
NFP	Dec. 9	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	Dec. 20	<ul style="list-style-type: none"> November 2024 Monthly Enrollment Report
All	Dec. 30	<ul style="list-style-type: none"> November 2024 Monthly Invoice
All	Nov. 15 (to DOH)	<ul style="list-style-type: none"> Updated Data Sharing Agreement information to DOH
	Dec. 16	<ul style="list-style-type: none"> Signed Data Sharing Agreement with DOH
January 2025		
NFP	Jan. 9 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
nonSQL	Jan. 9 (to DOH)	<ul style="list-style-type: none"> Q2 Required Data submission to DOH
All	Jan. 22	<ul style="list-style-type: none"> December 2024 Monthly Enrollment Report Q2 Quarterly Progress Report (October to December) including Model Fidelity Letter, CQI & Rescue Reporting <i>For TANF</i> TANF Q2 Referral Data
All	Jan. 30	<ul style="list-style-type: none"> December 2024 Monthly Invoice
February 2025		
NFP	Feb. 10 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	Feb. 20	<ul style="list-style-type: none"> January 2025 Monthly Enrollment Report
All	Feb. 28	<ul style="list-style-type: none"> January 2025 Monthly Invoice
March 2025		
NFP	March 8 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	March 10	<ul style="list-style-type: none"> February 2025 Monthly Enrollment Report
All	March 28	<ul style="list-style-type: none"> February 2025 Monthly Invoice
April 2025		
NFP	April 8 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
nonSQL	April 8 (to DOH)	<ul style="list-style-type: none"> Q3 Required Data submission
All	April 22	<ul style="list-style-type: none"> March 2025 Monthly Enrollment Report Q3 Quarterly Progress Report (January to March) including CQI & Rescue Reporting <i>For TANF</i> TANF Q3 Referral Data
All	April 30	<ul style="list-style-type: none"> March 2025 Monthly Invoice
May 2025		
NFP	May 8 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	May 16	<ul style="list-style-type: none"> FY26 Pre-Contract Questionnaire and Budget
All	May 20	<ul style="list-style-type: none"> April 2025 Monthly Enrollment Report
All	May 30	<ul style="list-style-type: none"> April 2025 Monthly Invoice
June 2025		
NFP	June 10 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
All	June 20	<ul style="list-style-type: none"> May 2025 Monthly Enrollment Report
All	June 30	<ul style="list-style-type: none"> May 2025 Monthly Invoice

July 2025		
NFP	July 10 (to DOH)	<ul style="list-style-type: none"> Monthly Client Consent Updates to DOH
nonSQL	July 10 (to DOH)	<ul style="list-style-type: none"> Q4 Consenting Clients to DOH and Q4 Required Data submission
All	July 22	<ul style="list-style-type: none"> June 2025 Monthly Enrollment Report Q4 Quarterly Progress Report (April to June) including CQI & Rescue Reporting <i>For TANF</i> TANF Q4 Referral Data
All	July 31	<ul style="list-style-type: none"> June 2025 Monthly and Performance Payment Invoice

**Updated Insurance Certificate must be submitted when the insurance policy is renewed.*

***Updated Statement of Confidentiality and Non-Disclosure must be submitted for any new employees, agents, or subcontractors with access to confidential or personal information relating to this contract.*

****Data Disposition to be submitted with closure of contract.*