

**Family Preservation Services (FPS) Fee Table
Effective 12-1-2020**

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| <p>FPS Professional:</p> | <p>Direct Counseling Time DSHS shall pay the Contractor for actual time provided by the Professional as described in the Statement of Work. Direct counseling time shall be <u>face to face</u> in person contact between the professional and the family that directly advances the goals of the service. This includes time spent gathering information to complete the CANS and attending meetings with families that directly advances the goals of the service, phone calls with the CA worker, AND up to 2 hours of engagement activities (e.g. phone calls, information review) that may not include face to face contact.</p> <p>Direct counseling time done by phone shall be limited to no more than 10 percent of the total counseling time.</p> <p>Case Related Activities DSHS shall pay the Contractor for actual time spent on case related activities, which will assist the family in accomplishing the goals of their service plan. Case related activities are those that will impact the family but do not actually require the family's direct involvement. Case related activities may include but are not limited to:</p> <ul style="list-style-type: none"> • Documentation, • Collateral contacts (face-to-face or on the telephone), • Court time <p>Case related activities do not include time spent filling out billing forms.</p> <p>Case related activities shall not exceed 30 percent (30%) of the FPS Professional's time.</p> | <p>\$65.00 per hour for actual time</p> |
| <p>Para-Professional:</p> | <p>Direct Client Time DSHS shall pay the Contractor for actual <u>face to face</u> in person contact between the Para-Professional and the family that directly advances the goals of the service. This excludes any form of electronic contact, e.g., telephone or computer, with the exception of the use of such equipment as reasonable accommodation for a client with disabilities.</p> <p>Case Related Activities DSHS shall pay the Contractor for actual time spent on case related activities, which assist the family in accomplishing the goals of their service plan. Case related activities are those activities that will impact the family but do not actually require the family's direct involvement. Case related activities may include but are not limited to:</p> | <p>\$32.50 per hour for actual time</p> |

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| | <ul style="list-style-type: none"> • Collateral contacts (face-to-face or on the telephone), • General documentation, and • Development of community connections. <p>Case related activities do not include time spent filling out billing forms.</p> <p>Case related activities shall not exceed 20 percent (20%) of the Para-Professional's time.</p> | |
| Case Related Travel | <p>DSHS shall pay the Contractor for actual case related travel. Case related travel shall only include:</p> <ul style="list-style-type: none"> • Travel to and from the family's home to provide services; • The Contractor shall adhere to the following travel time stipulations: <ul style="list-style-type: none"> • Arrange visits in the family home to limit travel time; • Allowable travel time is portal to portal. CA will use Google Maps to evaluate reasonableness of claimed time; • Travel time shall be calculated as the distance from the counselor's workplace (location where the counselor normally performs his/her work) or previous client appointment; • No reimbursement for travel shall be paid for travel between counselor's residence and office; and • Travel time shall be reasonable. <p>Current state rate on date service delivered. Current rates for travel can be accessed at: http://ofm.wa.gov/policy/10.90a.pdf</p> <p>Any travel beyond 50 miles to the appointment or returning (i.e. one-way) must be authorized by the Regional Program Manager</p> | <p>\$65.00 per hour for actual FPS Professional time</p> <p>\$32.50 per hour for actual Para-Professional time</p> |
| Concrete Goods | <p>Up to \$200 may be requested by the provider to support reunification or placement prevention and must be authorized in advance by the assigned CA staff.</p> <p>Up to \$30.00 of the total may be used for engagement and does not need prior CA approval.</p> <p>The CA Concrete Goods Guide may be found here: https://www.dshs.wa.gov/sites/default/files/CA/pub/documents/0514ConcreteGoodsGuide.pdf</p> | \$200 |
| Service Duration | <p>FPS shall be delivered within the following timelines:</p> <ol style="list-style-type: none"> 1. Placement prevention referrals shall be completed within 90 days of the initial in person meeting. 2. Reunification referrals shall be completed within 120 days of the initial in person meeting | |

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| Maximum Payment | The maximum payment per authorized referral includes a cumulative total of the Professional and Para-Professional staff time. The Contractor will be reimbursed for mileage and travel time in addition to this maximum payment. | \$3,100 |
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