

Announced Monitoring Visits for Certified Tribal Child Care Facilities

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Your recommendations are respectfully requested.

Today we will discuss:

- What is changing?
- Why?
- How?
- Next steps



Announced Monitoring for Certified Tribal CC

- Child Care Monitoring Visits are required annually for all licensed child care programs, per Child Care and Development Fund (CCDF) requirements
- Squaxin Island Outdoor Nature-based program agreement – visits will now be scheduled instead of unannounced
- Changing our practice (while Policy 10.1.8 is officially getting updated)
- Draft of our Procedure Guide is attached to the invite



Procedure Guide for CC Licensing Staff

Effective immediately, assigned child care licensing staff will continue required monitoring reviews of the Tribal Programs on tribal lands. Tribal nations on federally recognized tribal lands are legally exempt from licensing; DCYF certifies tribal programs upon request for subsidy payments. These programs are located within federally recognized reservations.

Entry to the programs' sites by DCYF must be requested no sooner than 48 hours in advance (and preferably at least one week in advance), in writing, and at a mutually agreeable time. The written request may be in the form of an email.



Email Language from CC Licensors to Tribal Partner

Hello,

DCYF Licensing Division is required to monitor licensed and certified child care facilities according to Child Care and Development Fund (CCDF) requirements. Recently we learned that these visits to certified tribal facilities will be scheduled rather than unannounced, which was the previous practice.

Because of this, I am respectfully requesting a date and time to complete your annual child care monitoring visit. I am hoping to complete your visit sometime before XX-XX-XXXX; however, this is flexible. I estimate the visit will require __ hours.

Please call me within the next few days so we can arrange a time for this visit. I appreciate your help in scheduling this visit!



Next Steps

- With your requested language changes (if any) we will adjust this document and/or email language
- The Procedure Guide will then be sent to CC licensing staff
- Certified tribal child care facilities can expect to be contacted ahead of time for these visits; your scheduled visit will only occur after you agree to the date and time!



Contact

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Thank you

