

Helpful Hints

- DCYF is pleased to present this e-Learning course! In efforts to help provide a positive learning experience for you, please take a moment to review the following “Helpful Hints” that outline what you can expect from this course.
- If you would like to access and review the full course text, please visit the Resources section of your learner’s screen. You can view, print, or download a full version of the course text that is narrated within each module. The full text will be included in each course and listed as the first resource in the Resources section of your course frame.
- The time to complete the lesson will depend on the course topic and the pace at which you advance through the slides.
- It is best to complete each section of the module in one session, if possible, to provide continuity from lesson to lesson within the course.
- You may consider taking notes throughout the module, which may help you complete the quiz assessments throughout the course.
- To help you get the most out of the course, settings are in place to prevent users from skipping ahead through the slides. You can advance through the course when the narration for each slide concludes by selecting the "Next" button, or, go back to review material already presented by selecting the "Previous" button.
- Please dedicate your full attention and, whenever possible, allot uninterrupted time to complete each course.
- Each individual should complete the course independently, rather than a group of people getting together to complete it, or, completing it during a staff meeting.
- In an effort to solidify learning by staff and help translate the learning into practice, program directors or supervisors are encouraged to include a discussion of some of the course content in staff meetings or in staff communication.
- Web links and additional resources will be utilized in some of the courses to enhance your learning experience. We hope you will take time to explore them to further develop your knowledge about the topics being presented.
- The information contained in this learning module includes short videos, which some must be viewed via YouTube. Only the specific video linked from DCYF training materials was approved by the DCYF Technical Assistance team. It is the user’s responsibility to close the web browser and return to the learning module after viewing any linked video. If you have questions regarding this disclaimer of the training videos, please contact the DCYF Technical Assistance team.
- The information contained in this learning module may include sample documents and resources that are provided for your reference, such as a Sample Health Care Plan or national recommendations for health. A sample document or reference may contain information that differs from the Washington Administrative Code. As an early learning provider, you are required to follow the Foundational Quality Standards.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

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