

Tribal Early Learning Fund Grant Application

TRIBAL EARLY LEARNING FUND GRANT APPLICATION

Introduction

The Tribal Early Learning Fund is designed to support tribal children in early learning programs including. This non-competitive grant fund will provide resources to ensure programs can best serve tribal children in an inclusive and culturally appropriate manner.

Eligibility

Eligible applicants serving Tribal children, Prenatal and children up to 5 years of age:

1. Tribal Head Start and/or Tribal Early Head Start
2. Tribal Early Childhood Education Assistance Programs (ECEAP) and Tribal Early ECEAP
3. Tribal Child care centers
4. Recognized American Indian Organizations (RAIOs), Tribal/Native Serving organization with an early learning program
5. Tribal Home Visiting Programs
6. Tribal Licensed, Certified, or Certified for Payment Only Child Care Providers with an open license and in good standing serving Tribal children
7. Home Visiting, ECEAP and/or Early ECEAP Contractors and Subcontractors serving Tribal children
8. Licensed, or Certified Child Care providers with an open license and in good standing serving Tribal children

Funding Priorities

Providers may apply for funds under the following priorities:

Prioritization:

Priority 1: Tribal Language Education

Priority 2: Elders and Storytelling in the Classroom

Priority 3: Culturally-Responsive Books and Materials

Priority 4: Incorporating Indigenous Foods

Priority 5: Outdoor Based Education

Priority 6: Traditional Music and Arts Instruction

Priority 7: Curriculum Adaptation and Supplements

Priority 8: Transportation to facilitate tribal child participation in early childhood education

Priority 9: Supplemental Home Visiting, ECEAP Slots, Fund Non-Federal Shares (HS/EHS)

Tribal Early Learning Fund Grant Application

Priority 10: Professional Development

Priority 11: Mental Health Supports

Priority 12: Educational Access (Wi-Fi)

12 priorities have been identified but funding is not limited to these priorities and will be assessed during the review process. Use the dropdown to select your funding priorities, you may select more than one.

Ineligible Cost and Activities

TELF grant dollars can not be used for capital expenses, materials or activities that **do not** advance or inspire enhanced language access and practices that promote inclusive and culturally responsive learning environments.

Other ineligible costs and activities include:

1. Costs not related to the project outcome
2. Religious activities or purposes, including worship or instruction
3. Capital improvements, like major construction or renovation
4. General program costs, like the basic expenses of owning and operating your business, are not allowed. This includes things like:
 - 4.1. Regular payroll costs for existing staff
 - 4.2. Costs of purchasing, owning, or maintaining a vehicle;
 - 4.3. Costs associated with the space out of which you operate, like rent or utilities;
 - 4.4. Insurance
 - 4.5. Other business operating costs.
 - 4.6. Federal taxes
5. Raises or bonuses for existing staff
6. Gifts for families

EVALUATION CRITERIA

Evaluation Criteria Rubric

Criterion	Total questions	Total points	Description
Background information	8	4	0.5 pt per question
Organizational Experience	3	6	2 pts per question

Tribal Early Learning Fund Grant Application

Proposed Project	6	30	5 pts per question
Program Management & Outcomes	3	15	5 pts per question

Evaluation Criteria – Questions

Evaluation is made up of 4 Criteria: Background Information; Proposed Project; Organizational Experience; Program Management & Experience.

Project Questions

1. Background Information:
 - 1.1. What is the name of your program?
 - 1.2. What type of early education provider is your organization?
 - 1.3. Are you a tribally affiliated program, please explain?
 - 1.4. What are your hours of operations serving Tribal children and families?
 - 1.5. Where are you located, and what DCYF region are you in?
 - 1.5.1. [DCYF Regional Map](#)
 - 1.6. How many Tribal children will be served?
 - 1.7. How many staff members does your organization employ?
 - 1.8. How many years has your program been in operations?
2. Organizational Experience:
 - 2.1. Who will manage this project? Please provide their contact information; phone number and email.
 - 2.2. Does your staff, or personnel managing this project, have experience working with DCYF?
 - 2.3. What types of projects or experience does this person have to meet your project's priorities and outcomes of those priorities?
3. Proposed Project:
 - 3.1. Have you worked with Tribal populations before? If so, how and when?
 - 3.2. How will your project address the purpose and priorities of the grant?
 - 3.3. How will your priorities address the needs of Tribal children and families?
 - 3.4. What priority/priorities will your program deliver and how will the priority/priorities impact Tribal children and families?
 - 3.5. What is the total budget and justification of your project's?
 - 3.5.1. This should be all expenses such as personnel, supplies, professional development, travel, contracts, and administrative costs.

Tribal Early Learning Fund Grant Application

- 3.6. How will your leadership team support the person in charge of TELF delivery?
4. Project Management & Outcomes:
- 4.1. How will you ensure your project is managed with fidelity?
 - 4.2. How will you explain and share back the results of your project's outcomes from the identified priorities to the children and families you are proposing to engage?
 - 4.3. What types of systems, processes, and/or policies do you have in place that will allow you to collect and share, back to DCYF, and how does it speak to your project's performance?

NOTE: In addition to the application, each applicant must apply for Statewide Vendor Number (Provider Registration Form (W-9):

<https://dcyf.wa.gov/services/early-learning-providers/licensed-provider/vendor-number>

OUTCOMES AND REPORTING REQUIREMENTS

Reporting requirements on management and outcomes is required by the Department of Children, Youth & Families (DCYF) and Office of Tribal Relations (OTR). We want to hear your voices. We have provided examples, in the RFA, listed under 'Share your story!'. These are examples of what a story might look like.

As you write your story, please consider how your project outcomes align with TELF Grant Purpose and Priorities; consider how many children and families it served, the types of activities you provided, and the overall outcome from the activity.

Our intent is that the outcomes, shared in a story, will help us make a case for continued funding. If you have questions or concerns, the OTR TELF Specialist is available to answer any questions and support you might need.

Terms and Conditions

The Tribal Early Learning Fund Grant must be spent within the fiscal year which it was awarded and within the project scope described above.

- ☐ Agree. I certify that the information I have provided on this application is true and correct.
- ☐ Agree. I will spend the Tribal Early Learning Fund Grant funds, if awarded, on the purchase outlined in this grant application.
- ☐ Agree. I will spend the Tribal Early Learning Fund Grant within the appropriate fiscal year of the date that the funds were received.

Tribal Early Learning Fund Grant Application

- ☐ Agree. I will report to the Office of Tribal Relations on how I spend the Tribal Early Learning Fund Grant. This will include keeping receipts and documentation (i.e. invoices) from all purchases made with this grant money, and also submitting an end of fiscal year report to OTR, at the end of the grant fiscal cycle (starts July 1st, and ends June 30th).
- ☐ Agree. I understand that OTR may ask me to provide these receipts for purchases made with money from this grant, and if I cannot provide these receipts and documentation when asked, I will be required to repay part or all of the grant money to the State of Washington.
- ☐ Agree. If I close my child care license or my license is suspended before the grant cycle ends, I will return any unspent grant funds to OTR-DCYF. I will still be responsible to provide reporting and receipts to OTR detailing funds I did spend, regardless of open or closed status.
- ☐ Agree. If I do not comply with OTR-DCYF reporting requirements or cannot show that the funds were spent in accordance with my application, I am in violation of the terms of the Tribal Early Learning Fund Grant and will return the grant funds to OTR-DCYF.
- ☐ Agree. I understand that my application will be denied if I request funding for any disallowed costs.
- ☐ Agree. I have reviewed my application and am ready to submit. I understand once my application is submitted I cannot make any changes to my answers.

I certify that I have the authority to submit this proposal, and that the information in this proposal is true and accurate. If my organization is faith-based, I understand that federal and state law prohibits the use of public funds for religious worship, exercise, instruction or support of any religious establishment:

<http://www.acf.hhs.gov/programs/occ/resource/equal-treatment-regulations-for-faith-based-organizations>

I understand that my organization will not receive reimbursement for any costs incurred in preparing this proposal.

Printed Name and Title	
Signature	
Date	