Child Care Subsidy Copay Waiving & Monthly Units

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What to Expect From Today's Webinar

- Waived copayments for July, August, and September
 - The benefit for providers
 - What you will see
 - How it works
- Monthly Unit Authorizations for Full-Time, Part-Time, and Overtime
 - The benefit for providers
 - What you will see
 - How it works



Copay Waiving

The benefit

 Families do not have to pay their copay and DCYF pays the provider the full amount including the family copay amount

What is it?

 DCYF is waiving child care copayments for families accessing subsidy for July, August, and September 2021

Copayment Waiving

- What you will see
 - Social Service Notice will still show a copayment

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IS REQUIRED TO PAY $65.00 PARTICIPATION PER MONTH TOWARD THE COST OF SERVICES FROM 07-01-21 THROUGH 02-28-22.

COLLECTS THIS AMOUNT FROM EACH MONTH. THIS AMOUNT WILL BE DEDUCTED FROM THE PAYMENT BEFORE IT IS ISSUED.
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Invoice

970	92963	COPAY WAI	VED	
001-01-	0001		MON	1
\$65.00		65.00	MON	1
AMOUNT AUTHORIZED		AUTHORIZED RATE	SERVICE	TOTAL



Copayment Waiving

How it works

- Providers claim following the normal claiming process
- SSPS will prevent copayments from being deducted from the payment

The benefit

- Monthly units simplify the claiming process
 - Reducing administrative burden
 - Reducing incorrect payments
- Provides a more consistent payment to providers for families receiving subsidy

What is it?

- Child care subsidy authorizations are converted to a monthly unit instead of a combination of half-day, partial-day, or full-day units
- Licensed family home providers only
- All base rate payments authorized as a monthly unit
 - Full-Time
 - Part-Time
 - Overtime
 - Temporary Care
 - Sleep Time



Monthly Unit	When is it Authorized	Monthly Unit Equivalent
Full Time	Families activities meet 110-hour threshold, parent has only one provider and care is provided by provider 110 hours or more.	22 full days.
Full Time Partial-Day School-Age	Families activities meet 110-hour threshold, parent has only one provider, care is needed before and after school and care is provided by provider 110 hours or more.	17 partial days paid at 75% of full day rate and 5 full days September-June. Switches to 22 full days for July and August.
Full Time School-Age	Families activities meet 110-hour threshold, parent has only one provider, care is NOT needed before AND after school, and care is provided by provider 110 hours or more in the summer.	17 half days and 5 full days September-June. Switches to 22 full days for July and August.
Part Time	All care not meeting the criteria for a full-time authorization.	Actual anticipated average need averaged over the year. *

^{*} Any full days of care needed are converted into 2 half day units



Monthly Unit	When is it Authorized	Monthly Unit Equivalent
Overtime	If overtime is scheduled and the base monthly unit is not adequate to cover the scheduled overtime.	Actual anticipated average overtime care need not already covered averaged over the year. *
Sleep Time	If sleep time is allowable, scheduled and the base monthly unit is not adequate to cover the scheduled sleep time.	Actual anticipated average sleep time care need not already covered averaged over the year. *
Temporary	For a half day or more, for three months or less, and for approved activities that are not expected to be scheduled every month.	Actual temporary care need averaged over the time additional care is needed. *

* Any full days of care needed are converted into 2 half day units

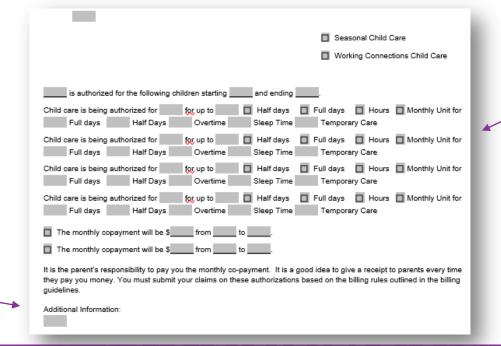


• What you will see: Authorization Letter

Letter will include details as to what is being authorized and what the rate

includes

Under Additional Information you will see a break down of what is included in the monthly unit including the daily rate used in the calculation



Each child and what type of monthly unit will be identified

	is aut	thorized for th	ne following children	n starting <u>05/0</u>	1/2021
and ending 04/30/2	022				
Child care is being aut	horized for		for	up to 1	Monthly Unit
22 Full days	Half Days	Overtime	Sleep Time	Tempo	rary Care
Child care is being aut	horized for		for	up to 1	Monthly Unit
22 Full days	Half Days	Overtime	Sleep Time	Tempo	rary Care
Child care is being aut	horized for		for	up to	
Full days	Half Days	Overtime	Sleep Time	Tempor	rary Care
Child care is being authorized for			for	up to	
Full days	Half Days	Overtime	Sleep Time	Tempo	rary Care
The monthly copay	ment will be \$ 214	from	05/01/2021 to	04/30/2022	2
The monthly copay	yment will be \$	from	to		_

It is the parent's responsibility to pay you the monthly co-payment. It is a good idea to give a receipt to parents every time they pay you money. Please submit your claims on these authorizations based on the billing rules outlined in the billing guidelines.

Additional Information:

Authorized a unit of \$770.00 based on 22 full days at the states rate of \$35.00.

Authorized a unit of \$660.00 based on 22 full days at the states rates of \$30.00.



is authorized for the following children starting 03/04/2021 and ending 02/28/2022 Monthly Unit Child care is being authorized for for up to 1 9 Overtime 18 Half Days Full days Sleep Time Temporary Care Child care is being authorized for for up to Full days Half Days Overtime Sleep Time Temporary Care Child care is being authorized for for up to Full days Half Davs Overtime: Sleep Time Temporary Care Child care is being authorized for for up to Full days Half Days Overtime Sleep Time Temporary Care The monthly copayment will be \$ 15 from 03/04/2021 to 04/30/2021 from 05/01/2021 to 02/28/2022 The monthly copayment will be \$477

It is the parent's responsibility to pay you the monthly co-payment. It is a good idea to give a receipt to parents every time they pay you money. Please submit your claims on these authorizations based on the billing rules outlined in the billing guidelines.

Additional Information:

The child meets the criteria for Part Time LFH care (02911) [Based on care needed].

On average, the child requires and equivalent of 18 half days per month.

Authorize a unit of \$378.00 based on using the providers rate of \$21.00 for a half day unit.

Authorize a 9-coded overtime unit (92918) of \$189.00 based on 9 half days at the providers rate

of\$21.00.



	is	authorized for the t	following children start	ing <u>07/0</u>	01/2021
and ending 04/3	0/2022				
Child care is being	authorized for		for up to	1	Monthly Unit
22 Full days	Half Days	18 Overtime	Sleep Time	Tempo	orary Care
Child care is being	authorized for		for up to		
Full days	Half Days	Overtime	Sleep Time	Tempo	orary Care
Child care is being	authorized for		for up to		
Full days	Half Days	Overtime	Sleep Time	Tempo	orary Care
Child care is being	authorized for		for up to		
Full days	Half Days	Overtime	Sleep Time	Tempo	orary Care
The monthly o	The monthly copayment will be \$ 0 from 05/01/2021 to 04/30/2022				
The monthly or	ppayment will be \$_	from	to		
_			10 Table 1	7607	ive a receipt to parents every time
they pay you money. Please submit your claims on these authorizations based on the billing rules outlined in the billing guidelines.					
-	Additional Information:				
needs an average of 55.0 hrs per week with Family Home provider [1888].					
The child will require an average 239 hrs per month care with this provider. This authorization was					
calculated using Family Home Pre-School rates for Region 4, care starting 7/1/2021. The child meets					
the criteria for Full Time LFH care (02910) [22 FDU per month]. Authorize a unit of \$1100.00 based					
	on 22 full days at the providers rate of \$50.00.				
Authorize a 9-coded overtime unit (92918) of \$450.00 based on 18 half days at the providers rate					



has been approved for Special N	Needs Child Care subsidies starting 07/01/2021
and ending 09/30/2021 ·	
Special Needs Child care is being approved for Special Needs Child care is being approved for hours. at the rate of \$553.32 an hour.	Half days Full days Hours Monthly Unit
Special Needs Child care is being approved for hours.	Half days Full days Hours Monthly Unit
at the rate of an hour. 3. Special Needs Child care is being approved for hours. at the rate of an hour.	Half days Full days Hours Monthly Unit
Child / Children's Special Needs rate is changing for: 1. Special Needs Child care is changing to	☐ Half days ☐ Full days ☐ Hours ☐ Monthly Unit
at the rate of an hour. 2. Special Needs Child care is changing to Special Needs Child care is changing to hours.	☐ Half days ☐ Full days ☐ Hours ☐ Monthly Unit
to the rate of an hour. 3. Special Needs Child care is changing to hours.	☐ Half days ☐ Full days ☐ Hours ☐ Monthly Unit
to the rate of an hour. Because per WAC 110–15–0220:	
Monthly rate is based on rate \$3.18 per hour per month. Wac 110–15–0220	r with schedule of 174 hours



• What you will see: Social Service Notice

IS AUTHORIZED TO PROVIDE (MON) LFH FT FOR

PAYMENT WILL BE A MAXIMUM OF \$660.00 PER MONTH
FROM 07-01-21 THROUGH 02-28-22. PARTIAL MONTHS WILL BE PRORATED
WITH A DAILY RATE DETERMINED BY DIVIDING THE MONTHLY RATE BY
30.42.



Unit Type

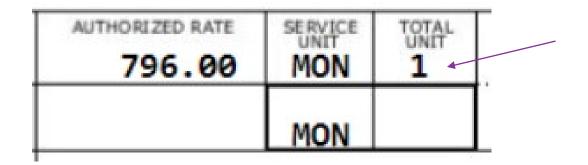
Monthly Unit	What can be claimed?			
Full-Time Monthly Unit				
Full-Time Partial Day Monthly Unit				
Full-Time School-Age Monthly Unit	You may claim "1" Monthly Unit if authorized, the child was scheduled and was			
Part-Time Monthly Unit	in care during a time covered by the authorization.			
Part-Time Partial Day Monthly Unit				
Part-Time School Age Monthly Unit				
Overtime Monthly Unit	You may claim "1" Overtime Monthly Unit if authorized, the child was in care at least one day in the month, and was scheduled for overtime.			
Sleep Time Monthly Unit	You may claim "1" Sleep Time Monthly Unit if authorized, the child was in care at least one day in the month, and was scheduled for Sleep Time.			
Temporary Care Monthly Unit	You may claim "1" Temporary Care Monthly Unit if authorized, the child was in care at least one day in the month, and was scheduled for Temporary Care.			



How it works

- Providers claim the monthly unit if the child was in care during any day covered by the authorization
- If the authorization is less than the full month, the system will automatically adjust for the days authorized in the month
 - Providers are required to report closure days, days closed for reasons other than the five professional development days, or eligible holidays

- What you will see: *Invoice*
 - You will see the total amount with 1 total unit
 - To claim "1" monthly unit, enter "1" in the "Total Units" box on the invoice



Resources

- Child Care Subsidy Billing and Payment Guides
 - Available in English, Spanish, and Somali
 - https://www.dcyf.wa.gov/services/early-learning-providers/subsidy
- Questions about how to properly claim
 - Provider Line
 - 1-800-394-4571
 - providerhelp@dcyf.wa.gov