

# DCYF Child Care Complex Needs Fund Scoring Rubric

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The purpose of the Scoring Rubric is to help providers and those scoring the grants understand the level of information that DCYF expects to see in the grant application. Applicant responses will be scored based on the rubric below. Each spend category has three scored questions (A, B, C). Each are worth up to five points. Scores for each spend category will be totaled (up to 15 points).

Providers who request funds in multiple categories will have their category totals averaged and will receive one score. For example, if a provider applies for funds in adding staff members, facility improvement, and therapeutic services and scores 9, 15, and 3, the provider's total average score will be 9. Providers applying for funding in multiple areas will not be prioritized over providers applying for funding in one area.

Providers must have an average score of 9 or higher for their application to move forward to the prioritization phase.

This rubric serves as a tool to help sort through grant applications but is only one factor in determining how grant funds will be distributed. DCYF will gather data after all applications have been received and use that data to determine how to best fund applications.



Points	0 Points	1 Point	3 Points	5 Points	Score
Answers in These Columns:	Have incomplete or inaccurate information with no explanation	Answer the question but do not provide any explanation	Answer the question, include some explanation and are accurate	Go above and beyond, and include excellent explanations and accuracy	
<b>Adding Staff Members or Increasing Staff Hours</b>	A. Costs are not listed, or clearly not for a staffing need. Applications requesting an ineligible staffing cost are not eligible to receive an award.	A. Estimated costs are listed, but the total amount requested is not clear.	A. Estimated costs are clearly listed and add up to total application fund request. Some explanation included.	A. Estimated costs are justified by showing relevant and/or linked sources, hourly rate(s), professional estimates, or other verifiable sources.	A. /5
	B. Answer is incomplete or shows that staffing will not provide targeted care or support to children with complex needs.	B. Answer states that staffing will provide targeted care or support to children with complex needs, but with no further explanation.	B. Answer provides at least one clear example of how the staffing will target care or support children with complex needs.	B. Answer provides one or more clear example of how the staffing will improve the quality of care. Answer shows a detailed plan for how the staffing will directly support children with complex needs in their care.	B. /5
	C. Answer does not show that quality of care will be improved.	C. Answer states that quality of care will be improved but does not offer examples of how the requested staffing will achieve this.	C. Answer provides at least one clear example of how the staffing will improve quality of care.	C. Answer provides one or more clear example of how the staffing will improve the quality of care. Answer shows a detailed plan for how the staffing will directly support children with complex needs in their care.	C. /5
					Total: /15

<b>Therapeutic Services</b>	A. Estimated costs are not listed or clearly not for a therapeutic service. Applications requesting an ineligible item/service are not eligible to receive an award.	A. Estimated costs are listed, but the total amount requested is not clear.	A. Estimated costs are clearly listed and add up to total application fund request. Some explanation included.	A. Answer lists the specific type of therapeutic service requested. Estimated costs are justified by showing relevant and/or linked sources, hourly rate(s), professional estimates, or other verifiable sources.	A. /5
	B. Answer is incomplete or shows that funds will not provide targeted care or support to children with complex needs.	B. Answer indicates that funds will provide targeted care or support to children with complex needs, but with no further explanation.	B. Answer provides at least one clear example of how the funds will target care/support to children with complex needs.	B. Answer provides one or more clear example of how the therapeutic services will target care/support to children with complex needs. Answer shows a detailed plan for how the therapeutic services will directly support children with complex needs in their care.	B. /5
	C. Answer does not show that quality of care will be improved.	C. Answer indicates that quality of care will be improved but does not offer examples of how the funds will achieve this.	C. Answer provides at least one clear example of how the funding will improve quality of care.	C. Answer provides one or more clear example of how the therapeutic services will improve the quality of care. Answer shows a detailed plan for how the therapeutic services will directly support children with complex needs in their care.	C. /5  Total: /15

<b>Facility Improvements to comply with ADA requirements</b>	A. Estimated costs are not listed, or clearly not for facility improvements. Applications requesting an ineligible item/service are not eligible to receive an award.	A. Estimated costs are listed, but the total amount requested is not clear.	A. Estimated costs are clearly listed and add up to total application fund request. Some explanation included.	A. Estimated costs are justified by showing relevant and/or linked sources, hourly rate(s), professional estimates, or other verifiable sources.	A. /5
	B. Answer is incomplete, or the work described is not intended to create a more accessible child care environment.	B. Answer names a facility improvement, but no description or explanation of work is listed.	B. Answer describes a facility improvement and explains the work that needs to be done.	B. Answer provides a detailed plan of work to improve the facility and demonstrates how it will directly support children with complex needs in their care.	B. /5
	C. Answer does not describe compliance with ADA accessibility requirements.	C. Answer states that the work will comply with ADA accessibility requirements but does not explain how.	C. Answer provides at least one clear example of how the work will comply with ADA accessibility requirements.	C. Answer explains in detail how this improvement will comply with ADA accessibility requirements.	C. /5
					Total: /15

<b>Supportive and Adaptive Materials and Equipment</b>	A. Estimated costs are not listed, or clearly not for supportive materials and equipment. Applications requesting an ineligible item/service are not eligible to receive an award.	A. Estimated costs are listed, but the total amount requested is not clear.	A. Estimated costs are clearly listed and add up to total application fund request. Some explanation included.	A. Estimated costs are justified by showing relevant and/or linked sources, hourly rate(s), professional estimates or other verifiable sources.	
	B. Box is marked “no”.	N/A	N/A	B. Box is marked “yes.”	A. /5
	C. Answer does not list the items that will create a more supportive setting.	C. Answer provides one example of how the items will create a more supportive setting.	C. Answer provides multiple examples of how the items will create a more supportive setting.	C. Answer provides a detailed plan that justifies how the items will create a more supportive setting. Thorough explanations are included.	C. /5  Total: /15
<b>Average Score</b>					/15
<b>Total Score</b>					Total: