

Using ECEAP Funds for Non-Federal Match

What is Non-Federal Match?

Federal grants, such as for Head Start, may require that the federal share of costs cover less than 100% of the total budget for the grant program. The remainder must be covered by other funds or in-kind contributions called “non-federal match” or “non-federal share.”

ECEAP dollars may be allowable for non-federal match toward specific federal grants, when ECEAP is operated in a manner that meets the grant criteria. See criteria for non-federal match for Head Start [here](#).

What is the Request Process for ECEAP Contractors?

ECEAP contractors who want to use ECEAP funds as non-federal share toward a federal grant:

- Enter the request annually on the September Monthly Report in ELMS, on the Contractor page. This is due by October 15. Include the name of the federal grant and the amount of ECEAP funds from the current state fiscal year requested for this purpose.
- Conduct their own research to establish that ECEAP dollars meet the requirements of their federal grant.
- Receive email confirmation of approval from DCYF in late October of each year. To date, DCYF has not denied any requests for use of ECEAP funds as non-federal share by ECEAP Contractors.

DCYF and the state of Washington also use ECEAP funds as non-federal match toward federal grants, including grants that benefit some ECEAP families such as TANF. Therefore, DCYF must ensure that the same dollars are not counted as non-federal share more than once.

For more information, please email eceap@dcyf.wa.gov.

