

PROCEDURE

Cancels: PRO 10.6.11.T Requesting AAG Services

See also: POL 10.6.11; RCW 43.216; 110-300; 110-301

Approved by: Travis Hansen

PRO 10.6.11 REQUESTING AAG SERVICES FOR CHILD CARE LICENSING

Action by:

Action:

Supervisor

1. **Determines** potential need for legal advice.

1a. If legal advice needed, **consults** with Assistant Attorney General (AAG) and **notifies** Licensor and Area Administrator on outcome.

1b. If unable to determine the need for legal advice, **consults** with Area Administrator.

1c. If not approved, **develops** alternate plan with Licensor.

Licensor or
Support Staff

2. If contacted by AAG, **responds** and **informs** Supervisor.

2b. If contacted by AAG when discovery or subpoena process is invoked by notice, **refers** AAG to Public Records Manager or designee.

3. If contacted by tort attorney, **staffs** with Supervisor.