The Department of Children, Youth, Families (“DCYF”) intends to award a sole source contract to the Foster Parents Association of Washington to provide knowledge and expertise around advocacy and coordination of resources for foster parents.

The Contractor will use their broad expertise as an advocacy organization for foster parents to administer scholarships for selected families to attend the Pacific Northwest Caregivers Conference. This conference, held in Grand Mound, WA, provides a platform for foster parents to learn and exchange information in order to provide the best care possible to the children in our care.

The contract will be issued on or about September 20, 2022. The dollar value for this contract is estimated at $45,000.00 for 225 individual scholarships which will allow families to attend the Pacific Northwest Caregivers conference, hosted by Foster Parents Association of Washington. The initial contract period is through September 30, 2023. At the sole discretion of DCYF and provided funding is available, this contract may be extended for an additional four (4) years, one (1) year term intervals, through September 30, 2027.

Those who believe they have the necessary qualifications are required to submit a capability statement detailing their ability to meet the state’s requirements within ten (10) calendar days of this announcement. The following information should be included in the capability statement:

- Experience as a foster parent advocate and coordinator within the State of Washington.
- Knowledge and expertise in performing outreach and organization sufficient to facilitate the attendance of over 200 Washington State foster families at the Pacific Northwest Caregivers Conference.
- Possess a statewide and national perspective on the issues facing foster families in the discharge of their duties.

In the absence of other qualified sources, it is the intent of DCYF to make a sole source award of this contract.

To submit capability statements or for questions, contact Melissa Cox at Melissa.cox@dcyf.wa.gov.