Agency: Department of Children, Youth, and Families

Subject of possible rule making: Background checks

Statutes authorizing the agency to adopt rules on this subject: RCWs 9.97.020, 43.43.830 through 43.43.838, 43.216.525, 43.216.555, and 74.15.030

Reasons why rules on this subject may be needed and what they might accomplish:
Rules are necessary to implement chapter 9.97 RCW, which directs DCYF to adopt rules that (1) explain when certificates of restoration of opportunity (CROP) will be included in criminal history record reports, qualifying letters, or other assessments during a background check, and (2) under what circumstances a CROP will not apply.

The department also intends to update rules that clarify certain criminal convictions that (1) may disqualify an individual from being licensed, contracted, certified, or authorized to have unsupervised access to children, or (2) trigger further review to determine the applicant’s character, suitability, and competence to have unsupervised access to children.

Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies: U. S. Health & Human Services requires certain individuals to undergo background checks in order to participate in federally-funded programs administered by DCYF. DCYF will consult with HHS staff during rule development.

Process for developing new rule (check all that apply):
☐ Negotiated rule making
☐ Pilot rule making
☐ Agency study
☒ Other (describe) Collaborative

Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:
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Additional comments:
Date: October 1, 2019
Name: Brenda Villarreal
Title: DCYF Rules Coordinator

Signature: