



**STATE OF WASHINGTON  
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES**

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June 1, 2020

TO: Interested Persons  
FROM: Laura Farris, Chief Administrative Review Judge  
SUBJECT: CONCISE EXPLANATORY STATEMENT (*RCW 34.05.325*)

For rules proposed under notice filed as WSR 21-07-060 on March 15, 2021:

WAC 110-03-0530 and 110-03-0590

REASON FOR ADOPTION:

1. Remove the requirement that petitions for administrative review of initial hearing orders specify disputed issues. The anticipated effect is that petitions made defective by the current rule for failing to identify specific issues will be cured under the proposed rule, and department's review judges will be authorized to review entire hearing records when petitions do not identify specific disputed issues.
2. Emphasize secure email as a method for filing petitions for administrative review. The anticipated effect is petitioners have an additional, convenient method for filing petitions with the department's Board of Appeals. Page 2 of 3
3. Allow service of a petition for review on the department by secure email. The anticipated effect is petitioners will have a third method for service in addition to personal service and mailing.

CHANGES MADE SINCE THE RULE WAS PROPOSED: None.

COMMENTS RECEIVED: None.

This document also serves as the summary of public hearing comments to the agency head required under RCW 34.05.325(4).

cc: DCYF Rules Coordinator