

[February SICC Agenda](#)

[October Minutes](#)

[January Minutes](#)

[Committee Reports](#)

- [Parent Institute for Engagement \(PIE\)](#)
- [Finance](#)
- [Public Policy](#)
- [Data](#)

Dept. of Children, Youth & Families

Early Support for Infants & Toddlers (ESIT) Program

State Interagency Coordinating Council (SICC) | Virtual Meeting

Date: Wednesday, Feb. 17, 2021

Time: 9 a.m. – 2:30 p.m.

Role & Purpose

In order to carry out its mission, the Council shall advise and assist the State Lead Agency, and the other participating state agencies, on a broad range of policy and coordination issues. The SICC will promote an appreciation for the needs of children that have or are at risk for developmental delays or disabilities and will gain an understanding of the services required to address those needs.

Group Agreements

- State your name each time you speak
 - Speak slowly– this helps our note-taker and interpreters
 - Avoid using acronyms and jargon
 - Be patient with one another as we practice Robert’s Rules of Order
- For Technical Assistance, please text Sue Rose at 360-999-0283.

Agenda

9-9:30 a.m. | Welcome | SICC Chair Darci Ladwig

Native Land Acknowledgement

Roll Call

Approvals: Oct & Jan. Minutes | Feb. Agenda

Farewell to Maryanne Barnes

9:30-10 a.m. | Accessibility Micro-Training: Descriptive Introductions | Janet George, SICC

This is an opportunity for SICC members and audience members to learn about universal accessibility and ways to do descriptive introductions. Members and the audience will have an opportunity to go into breakout rooms to practice.

“Accessibility allows us to tap into everyone’s potential.” Debra Ruh

10-10:10 a.m. | Break

10:10 - 10:45 a.m. | Parent Stories: ESIT Services | PIE Members & Angel Fettig, PhD

Members of the Parent Institute for Engagement (PIE) share their experiences with receiving ESIT services during the COVID-19 pandemic. Members will have an opportunity to ask questions and gain additional insights. SICC Rep. Angel Fettig, PhD will share parent and provider perspectives regarding service receipt and service delivery during pandemic gathered from survey.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

10:45-11:15 a.m. | Indicator C3: Child Outcomes Data Analysis by Race & Ethnicity | D-SAT Team

The DCYF ESIT Data Systems & Analysis Team will share additional race and ethnicity analyses on Indicator C3 – Child Outcomes. Adrienne O’Brien, DCYF ESIT Training & Technical Assistance Manager, will share an overview of the State Systemic Improvement Plan (SSIP) implementation activities. Members will have an opportunity to ask questions and share insights.

11:15-11:25 a.m. | Break

11:15 a.m. – 11:45 a.m. | Indicator C3: Child Outcomes | D-SAT Team (Continued)

11:45-11:55 a.m. | Public Comment

This time has been set aside for the audience to state comments and share feedback on the Indicator C3 data analysis and the SSIP data overview. If the individual providing comment would like their comment to be included in the meeting minutes, they must provide a written summary to the SICC Chair.

11:55 – 12:30 p.m. | Lunch Break

12:30 – 1:45 p.m. | State Agency Reports & Committee Updates

This is an opportunity for SICC state agency representatives to share insights, request advice/assistance from the council, and make announcements of upcoming events/activities. The SICC committee chairs will also move motions and/or make recommendations to the council.

1:45– 1:55 p.m. | Public Comment

This time has been set aside for the audience to state comments and share feedback on the SICC meeting overall. If the individual providing comment would like their comment to be included in the meeting minutes, they must provide a written summary to the SICC Chair.

1:55 – 2:15 p.m. | Evaluation & Wrap Up

Members will have an opportunity to share their input on the day and make recommendations for future meeting topics.

Next SICC Meeting:

Wednesday, April 21, 2021 | Virtual



State Interagency Coordinating Council

October 2020 Meeting Agenda - DRAFT

Date: 10/21/2020

Meeting: 9:00 a.m. – 12:30 p.m.

[Join Zoom Meeting](#)

Role and Purpose:

In order to carry out its mission, the Council shall advise and assist the State Lead Agency, and the other participating state agencies, on a broad range of policy and coordination issues. The SICC will promote an appreciation for the needs of children that have or are at risk for developmental delays or disabilities and will gain an understanding of the services required to address those needs.

To Support Group Understanding, Please:

- State your name each time you speak.
- Speak slowly– this helps our note-taker and interpreters.
- Avoid using acronyms and jargon.
- Be patient with one another as we practice Robert’s Rules of Order.
- Please use the microphone when speaking so all have an opportunity to hear what is being shared.

Activity	Motion/Second	Discussion	Vote Outcome	Follow-up
<p>Welcome & Approvals</p> <ul style="list-style-type: none"> • Native Lands Acknowledgement • July meeting minutes • October SICC agenda • Introduce Parent 			<p>Minutes passed</p>	



Institute for Engagement (PIE) Cohort 3				
COVID-19 & Equity – Collaboration and Landscape Analysis Session <ul style="list-style-type: none">• Setting a Racial Equity Mindset• Results of COVID-19 survey to ESIT families – Laurie Thomas, ESIT Program Administrator• DCYF Update & COVID-19 referral and enrollment impacts – Jenny Heddin, DCYF CFO• State Agency Representatives Updates & Requests		Survey data: <ul style="list-style-type: none">• Angel Fettig: we will be conducting interviews in English and Spanish as follow up to the survey. How to share flyer? Will present findings at future meeting. DCYF Update & Forecast data: <ul style="list-style-type: none">• There is now one forecast for Part C as opposed to DCYF and OSPI submitting data.• Referrals are down overall• Created a standard set of recovery assumptions about when numbers will go back up• Forecasting process doesn't look at disproportionality, that is left up to the program to discuss. The legislature will be wanting that information to accompany the forecast data.• Will look at how the recovery assumption will look for different groups. For instance, how will different groups access a vaccine.• Based on data through September: Predicting an 11% drop in FY21 (current year) to return to normal in June 2021 with an increase to follow.• Discrepancy between forecast and actual is not a		Survey Data: Share the n size for the effectiveness data and how many surveys were sent out and race data



<p><u>Discussion:</u> Discuss and share challenges, obstacles, and successes; including where collaboration is needed across state agencies and partners.</p>	<p>Motion: Michelle LaMotte: I move that we consider reconvening the task force to revisit the safe</p>	<p>concern until 21/22 because the return to normal will be very hard to predict.</p> <ul style="list-style-type: none">• Jenny Heddin recommends people review the forecast council website http://www.cfc.wa.gov• Judy King, DCYF: The Forecast team is also watching state trends for things such as birth rates. In child and maternal health we are hearing there is both a lower birth rate, but also nationally they are seeing reductions in low birth weight deliveries. <p>Setting an Equity Mindset, Will Moncrease, Jr. & Brian Frisina DCYF ESIT State Leadership Team</p> <ul style="list-style-type: none">• DCYF Equity & Social Justice Framework: https://www.dcyf.wa.gov/sites/default/files/pubs/HR_0003.pdf <p>Community Agreements: Add an agreement to honor your commitment to the role and be fully present while allowing for individual needs. If you need to step away from a conversations, communicate that to the group.</p> <ul style="list-style-type: none">• Maryanne: we should reconvene the task group to discuss guidance before a new letter is drafted.	<p>No opposed, motion passes</p>	
---	--	---	---	--



<p>Outcome: Next steps will be identified, including assigning tasks to work groups and committees. Identify who is missing from the conversation and who needs to be included in future meetings. The information gathered will help the council prioritize topics moving forward.</p>	<p>start guidance to address concerns Second: Lisa Greenwald</p> <p>Motion: Cindy Carroll: The Public Policy Committee recommends DCYF send out an updated letter regarding COVID-19 and service provision.</p> <p>Second: Mary Cline-Stively</p>	<p>Discussion</p> <ul style="list-style-type: none"> Cindy Carroll/Yakima: serving two areas in different phases of the Governor’s reentry plan. Moved children to a different program that allowed for in-person services. Seeing a return to normal referral numbers but lower engagement/enrollment (perhaps because they already have older kids doing virtual school). High rates of COVID and need to look at the impact of virtual services by race. Short-term/limited in-person is important for medically fragile infants. <p>Solution: We need to remain very flexible and work on hybrid models based on individualization of families AND to support our providers. " Hybrid" meaning a combination of home/community services and virtual services as we move forward that support the unique needs of the family and community. Access to technology is critical. I want to get it into the chat that Policy like Public Charge does affect families willingness to participate in services.</p>	<p>No opposed, motion passes</p>	
<p>Public Comment <i>This time is set aside for the audience to state comments and share feedback on this portion of the meeting. If the individual providing comment would like their comment to be included in the meeting minutes, they must provide a written summary to the SICC Chair by emailing the Sue Rose, ESIT Stakeholder Engagement Manager at sue.rose@dcyf.wa.gov.</i></p>				
<p>Evaluation and Wrap Up</p>	<p>Meeting Adjourned. Next SICC Meeting: January 20, 2021</p>			

State Interagency Coordinating Council (SICC)

January 2021 Meeting Minutes

Date: 1/20/2021

Time: 10:00AM to 2:00 P.M.

On-line format: Zoom

Agenda Item	Motion/Second	Discussion/Final Motion	Vote Outcome (P/F)	Follow-up
<p>10:00 a.m. – 10:18 a.m. Welcome and Approvals Darci Ladwig (SSIC Chair)</p>	<p>Vote for approving October meeting minutes</p> <p>Vote to approve agenda for January meeting</p>	<p>Darci Ladwig goes over rules to provide guidance for the meeting</p> <p>Roll call is taken</p>	<p>Pass</p> <p>Pass</p>	
<p>10:18 a.m. – 10:22 a.m. DCYF & ESIT Updates</p>		<p>Brian Frisina takes a moment to acknowledge and give gratitude for being on ancestral territories</p> <p>Tammy McCauley introduces Quality Specialists, Jessica Baffoe, MaLea Lindsey, and Deborah Kirby to ESIT & DCYF Laurie Thomas introduced Veronica Prieto, ESIT Admin. Assistant.</p>		
<p>10:22 a.m. – 11:45 a.m. Annual Performance Review (APR) Indicators</p>		<p>APR preliminary data shared by Shane Kolle, ESIT Data Analyst.</p>		



State Interagency Coordinating Council (SICC)

January 2021 Meeting Minutes

Date: 1/20/2021

Time: 10:00AM to 2:00 P.M.

On-line format: Zoom

Agenda Item	Motion/Second	Discussion/Final Motion	Vote Outcome (P/F)	Follow-up
		<p>Shane's report shows the Washington State Performance Plan by Compliance Indicators and Results Indicators. With Indicator 1: Timely Provision of Services with target of 100% decrease between 2016-2017.</p> <p>Map Indicator 1: service area and percentage timely.</p> <p>Maryanne Barnes acknowledged providers for their work during the pandemic.</p> <p>Jen Cole requests further breakdown by race, ethnicity, and language access, such as language spoken at home, or blind, or deaf.</p> <p>Shane responds and informs Jen this category is on the departments radar.</p> <p>Indicator 2: Services in Natural Environment, shows to be trending, with most above 95% FFY2019.</p>		



State Interagency Coordinating Council (SICC)

January 2021 Meeting Minutes

Date: 1/20/2021

Time: 10:00AM to 2:00 P.M.

On-line format: Zoom

Agenda Item	Motion/Second	Discussion/Final Motion	Vote Outcome (P/F)	Follow-up
		<p>Indicator 2: Map Service Area shows state as a whole with glimpses into each county by percentages ranging from 81% to 100%</p> <p>Laurie Thomas and Cindy Carroll agree on the importance of capturing the natural environment for in home and online virtual services during these changing times to capture effectiveness of services.</p> <p>Indicator 3: Early Childhood Outcome: outcome B and C were reviewed individually as well as comparatively. Outcome A is positive social relationships. Outcome B is acquisition and use of knowledge and skills. Outcome C is use of appropriate behaviors to meet their needs. Sue Rose introduces, Candiya Mann, Senior Research Manager, Social & Economical Sciences Research Center, WSU.</p> <p>Candiya shares parent survey results collected in November</p>		



State Interagency Coordinating Council (SICC)

January 2021 Meeting Minutes

Date: 1/20/2021

Time: 10:00AM to 2:00 P.M.

On-line format: Zoom

Agenda Item	Motion/Second	Discussion/Final Motion	Vote Outcome (P/F)	Follow-up
		<p>and December. Survey covered knowing rights, communicating child's needs, and helping child develop and learn.</p> <p>With 4,256 surveys out, and 4,216 of them eligible, there was a 45.4% response rate. Response mode included mail with 39%, web 26%, and phone 35%.</p> <p>Sue Rose mentions narrative report will be available in addition to the graphs. Data broken down by gender and language. Candiya welcomes requests for other categories.</p> <p>Angel Fettig suggested three data point: respondents, population receiving services, and population in state. Candiya covered number of respondents by service area.</p> <p>Candiya reports the overall feedback of survey was positive, with most reporting "very helpful."</p>		



State Interagency Coordinating Council (SICC)

January 2021 Meeting Minutes

Date: 1/20/2021

Time: 10:00AM to 2:00 P.M.

On-line format: Zoom

Agenda Item	Motion/Second	Discussion/Final Motion	Vote Outcome (P/F)	Follow-up
11:55 a.m. – 12:10 p.m. Break				
12:10 – 12:35 p.m. Caseload Forecast Update		Paula Moore presents information on Caseload Forecast, upcoming considerations, current trends, and how the forecast is used.		
12:35-1:05 p.m. Annual Performance Report (APR) Review		DCYF ESIT Data Systems Analysis Team completed review of Indicators 5 to 10.		
1:05– 1:35 p.m. Evaluation and Wrap Up		Input shared by members, recommendations for future meeting topics made.	The PPC would like to move that the ESIT State Office continue to inform and educate the community. That the ESIT services are continuing during the pandemic including virtual options. Moved to approve. Janet George seconded the motion. Motion passed unanimously.	

Members present: Katrina King, Sarah Burdette, Shellea Quillen, Ryan Guzman, Cindy Carroll, Karen Huber, Michelle LaMotte, Lisa Greenwald, LTC Daniel Tolson, Evelyn Perez, Janet George, Laurie Thomas, Angel Fettig, E Renae` Antalan, Mary Clive-Stively, Maryanne Barnes, Darci Ladwig, Jen Cole

Members Absent: Sugely Sanchez, LTC. Daniel Tolson, MD.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

SICC Committee Report

Date: 2/17/2021

Committee Membership

Committee Name: Parent Institute for Engagement (PIE)

Chair:

Vice Chair: # of Members: 8

Recruiting for members: no

If yes, what type of representation are you seeking? (geographic, role, expertise, etc.)

N/A

Meeting Information

of meetings since last SICCC: 2

Topics covered:

During last meeting we had a guest speaker: Tim McCue, self-advocacy educator from the Office of Developmental Disabilities Ombuds. Topics discussed were:

- Information about the DD Ombuds Office
- Speaking up and Self Advocacy
- Communicating with Legislators
- Games to make learning about advocacy fun

Committee Progress to Date:

PIE has also been working on providing feedback on the Procedural safeguards booklet as well as teaming up with Michelle Baker for the March Family Resource Coordinator (FRC) training session where a PIE member will have the opportunity to share their story.

Committee Challenges or Obstacles:

N/A

Recommendation(s) to the Council, if any [State as a Motion]:

N/A

Date: February 8, 2021

Committee Membership

Committee Name: Finance Committee

Chair: Magan Cromar

Vice Chair: Alicia Skelly

of Members: 13

Recruiting for members: No

If yes, what type of representation are you seeking? (geographic, role, expertise, etc.)

Meeting Information

of meetings since last SICC: 3 Meetings [December 14, 2020; January 25, 2021; February 8, 2021]

Topics covered:

Agenda topics have included "Analyzing Impacts of Changes to the Federal IDEA Part C Funding Formula", "Expanded Medicaid Billing Plans", "Review of Fall State 0-3 Special Education Rate Adjustments", and FFY 2021 federal IDEA Part C Grant Application and Drafted Timelines".

Committee Progress to Date:

Committee members have had the opportunity to review a five-year budget history of the Part C federal funds and has started a discussion to develop a survey tool to understand and measure the impacts of changes in the federal distribution formula to local provider agencies and COVID-19 unrealized enrollment (reductions in referrals and IFSPs). The committee has also reviewed a drafted high-level overview of a two-year Expanded Medicaid Billing Plan and will continue to have this as a standing agenda item on monthly agendas. At the time of this report, the committee will be reviewing drafted timelines for related tasks and activities leading up to the timely submission of the FFY 2021 federal IDEA Part C grant application which is due no later than May 7, 2021. Future agenda topics identified include a review of the Systems of Payments and Fees (SOPAF) policy, ESIT DMS Migration Status and potential increase in local provider infrastructure costs associated with the performance-based contracting (PBC - related) services delivered module, and Impact Survey Results. The next scheduled Finance Committee meeting is March 8, 2021.

Recommendation(s) to the Council, if any [State as a Motion]:

There are two recommendations for the SICC to consider.

Motion #1 moved and passed from the 1/25/21 meeting: The Finance Committee Recommends [the SICC advise] that DCYF/ESIT use the unrealized enrollment data they currently have to consider distributing any unspent funds to the ESIT provider community, as a one-time only COVID relief package. Motion #2 moved and passed from the 3/8/21 meeting: Given the importance of the total child package and the infrastructure needs of provider organizations the finance committee recommends [the SICC advise] that DCYF/ESIT pass through any increase in the Part C federal allocation directly to providers.

****End Share-out with Date & Time of Next Committee Meeting**:**

Date: January 10, 2021

Committee Membership

Committee Name: Public Policy Committee

Chair: Cindy Carroll

Vice Chair: Mike Stewart

of Members: 12

Recruiting for members: Yes

If yes, what type of representation are you seeking? (geographic, role, expertise, etc.)

Reach out to members who have not been in attendance for a while - Lindsey Topping-Schuetz and Dr. Daniel Tolson and recruit for replacement of these positions. Look for East-side representation.

Meeting Information

of meetings since last SICC: 2 meetings (November was joint with Finance/PPC and LEAF to plan for Legislative session)

Topics covered:

Committee Member changes. Mimi Siegel and Kathy Fortner joined as official members. Monica Burke moved to consultant.

Committee Progress to Date:

Following DCYF Strategic Plan updates - following the revisions that were submitted
Continue with Allison regarding Legislative updates
Monica from DOH shared widely information about vaccines.
Reviewing Opt out policy
Expanded Medicaid billing

Committee Challenges or Obstacles:

None to report.

Recommendation(s) to the Council, if any [State as a Motion]:

The PPC would like to move that the ESIT state office continue to inform and educate the community that ESIT services are continuing during the pandemic.

Work Group Information

Work Groups Name: Public Charge

Work Group Lead: TatsukoGo Hollo

of meetings since last SICC: Work Groupon Hold

SICC Committee Report

Date: February 2021

Chair/Vice Chair:

E Renae` Antalan & Lisa Greenwald

of Members/Recruiting

9 current members; recruiting for new members: parent advocates, service providers, ESIT provider agency representatives, Westside of the state

of meetings since last SICC:

1

Topics Covered:

Annual Performance Report (APR), Data Management System migration, Family Outcomes Survey, State Systemic Improvement Plan (SSIP), ESIT Fast Facts

Committee Progress to Date:

Provided feedback on the APR and SSIP

Committee Challenges or Obstacles:

n/a

Recommendations to the Council, if any:

n/a



Washington State Department of
CHILDREN, YOUTH & FAMILIES